

Approved 01/22/15

TOWN CLERK

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DUXBURY, MASS.



## Town of Duxbury Community Preservation Committee

### Minutes of October 30, 2014

The Community Preservation Committee (CPC) met on Thursday, October 30, 2014 at 8:00 AM in the Mural Room at the Duxbury Town Hall.

**Members Present:** Holly Morris, Chair; Jim Borghesani; Cynthia Ladd Fiorini, Kathy Palmer, Sarianna Seewald, Terry Vose

**Members Absent:** Tony Kelso

**Staff Present:** Joe Grady, CPC Administrator; Susan Ossoff, Administrative Assistant

The meeting was called to order by Chair Holly Morris at 8:05 am.

#### Project Application Meetings

##### 8:00 Diane Bartlett, Project 2015-05 Affordable Housing Survey; Duxbury Affordable House Trust

Diane Bartlett explained that they are requesting \$16,500 in order to survey the community about affordable housing needs. Jim Borghesani asked if a survey has been done before and Diane Bartlett said one had been done in 2004. There were discussions about what the survey would contain.

##### 8:00 Diane Bartlett, Project 2015-06. Replenish Duxbury Affordable Housing Trust; Duxbury Affordable Housing Trust

The sum of \$50,000 was approved from inclusionary money for the Island Creek project. This request is to replenish those funds. It is anticipated that 1.3 million dollars will be received from Duxbury Estates who choose not to include any affordable housing. Holly Morris pointed out that CPA funds, if included in a larger inclusionary fund, have restrictions as to how they are used. Cynthia Ladd Fiorini had questions about how the inclusionary fund is supposed to be used.

##### 8:20 Matthew Vigneau; Alden House Conditions Assessment; Aldren Kindred of America

The house is 307 years old and needs a top to bottom assessment to guide efforts for long term preservation. The request is for \$7,500. Mr. Vigneau is writing a 5-year strategic plan for the house and this assessment would be integrated into that plan. The Alden family has owned the house since 1906 and it is a National Historical Landmark. Questions were asked about the limited hours the building is open to the public, whether future CPC funds will be sought to do work identified in this assessment, and about membership and endowment.

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The mission of the Town of Duxbury is to deliver excellent services to the community in the most fiscally responsible and innovative manner while endeavoring to broaden our sense of community and preserve the unique character of our town.

**8:40 Terry Voss; Myles Standish Homestead; Historical Commission**

The goal is to get the Myles Standish Homestead placed on the National Register of Historic Places. The proposal is for \$32,530. This will include an archeological overview and assessment and preparation of the Mass Historical Commission Form H.

**New/Other Business**

Kathy Palmer reported that the Open Space Committee hopes to get a member of the Conservation Commission to serve on the Open Space Committee and so has changed their meeting night to Wednesday.

**Administrative Matters**

Invoice: There is an invoice #HS101614 from ABACUS Architects for work done for the comprehensive permit for the Feinberg Bog property for \$3200, dated April 1, 2014. On a motion by Cynthia Ladd Fiorini, seconded by Terry Voss, it was unanimously voted 6-0-0 to approve Invoice #HS101614 for ABACUS Architects in the amount of 43200.

Invoice: There is an invoice from Realworth Appraising and Consulting dated October 10, 2014 for \$5,250 for an appraisal report on property under consideration for purchase by the Town. On a motion by Terry Voss, seconded by Kathy Palmer, it was unanimously voted 6-0-0 to approve the Realworth Appraising invoice dated 10/10/14 for \$5250.

**Assign Liaisons for Projects**

Primary and secondary liaisons/reviewers were assigned to the CPC projects. They are:

PROJECT #	PROJECT	PRIMARY REVIEWER	SECONDARY REVIEWER
2015-01	Myles Standish Homestead	Sarianna Seewald	Jim Borghesani
2015-02	Bradford House Assessment	Tony Kelso	Terry Vose
2015-03	Alden House Assessment	Terry Voss	Kathy Palmer
2015-04	Affordable Housing Survey	Jim Borghesani	Kathy Palmer
2015-05	Island Creek Subsidy	Holly Morris	Jim Borghesani
2015-06	Land Purchase	Cynthia Ladd Fiorini	Terry Voss
2015-07	Cemetery Fencing	Terry Voss	Sarianna Seewald
2015-08	Cemetery Records/Files	Terry Voss	Cynthia Ladd Fiorini
2015-10	Duxbury Bay Signage	Kathy Palmer	Sarianna Seewald

The next scheduled meeting is November 6, 2014..

On a motion by Jim Borghesani, seconded by Terry Vose, it was unanimously voted 6-0-0 to adjourn the meeting at 9:35 am.

Respectfully Submitted,  
Susan Ossoff